

St Mary's C of E Junior Academy

Swan Lane, Long Stratton, Norwich, Norfolk, NR15 2UY

Tel: 01508 530459 Email: office@stmarys.stbenets.org Website: <u>www.stmaryscoejunior.co.uk</u>

Executive Headteacher: Mr Adam Riley

4th October 2023

Dear Parent / Carer,

SCHOOL LUNCHES

We are becoming increasingly concerned about the number of outstanding payments that we have for school dinners at the moment.

Please can you ensure that all meals are paid for on the day that your child is eating, or in advance. The school currently has an outstanding food bill of £560 owed.

While we appreciate that most people are finding the current financial situation difficult, we are required to pay our suppliers before deliveries and the outstanding debt is becoming difficult to ignore.

We require all outstanding debts to be cleared by Friday 13th October.

Mr Riley

A. hot

Executive Headteacher



