

St Mary's Junior School - Emergency safeguarding procedures during full school closure

- Revised Jan 2021

Aim:

- Ensure all pupils have regular contact from staff, via emails, Google class meetings and phone calls.
- Learning can continue at home through work provided.
- Staff continue to have an oversight of academic progress through monitoring.
- All vulnerable families have additional contact and support with any concerns reported and recorded.

Current child protection concerns:

- Weekly visits to family home (or a phone call), doorstep contact, with all children seen.
- Liaising with all necessary professionals, as usual.
- Attending any planned review meetings, unless advised otherwise.
- Use of CPOMS to record and report.

Child in Need and Vulnerable families:

- Once per week visits or phone contact, doorstep contact, with all children seen.
- Use of CPOMS to record and report.
- Operation encompass is still able to contact the principal and DSLs via email if required.

Pupil Premium Families:

- Food bank information to be provided, via email.
- Meals provided by school catering staff (FSM).

Teachers:

- Teachers to contact pupil's parents on a regular basis (weekly at least) via email or text.
- DSLs to contact vulnerable families on a weekly basis, via telephone/email to arrange weekly support.
- No personal information of pupils to be taken from the premises (paper copies etc).
- Staff to continue to use CPOMS to log any cause for concerns.
- Any cause for concerns to be recorded and reported through CPOMS unless there is an immediate danger/safety risk call/email DSL, who will contact the Principal if further guidance is required.

Logistics:

- Lunches will still be provided for FSM children, collected from the school kitchen by the parents/carers.

- Home visits will be taken by x2 staff, at least one will be designated child protection, this will be doorstep visits but children MUST be seen.
- Clear recording on CPOMS of families supported/attending and available for home visits and support.
- Daily Google Meet ensures that children are seen by the teacher regularly.