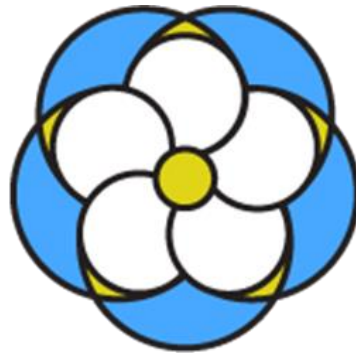




St Mary's Church of England Junior School



**St Mary's Church of England  
Junior School**

# **Useful Information**

## **2020-2021**

*Raising aspirations and a love for learning through  
courage, resilience, positive relationships and God's love!*



## ***Contents***

- **Staffing and school structure**
- **Contact information**
- **Map of school classrooms**
- **Our school day**
- **Homework**
- **ParentMail**
- **Lunch menus**
- **Admissions**
- **Uniform**
- **Commonly asked questions for this academic year (COVID related changes)**



# St Mary's Church of England Junior School

## Staffing (2020 – 2021)

### *Leadership Team*

Principal	<b>Ms Aziza Cranmer</b>
Assistant Principal LKS2	Mrs Jane Kirman
Assistant Principal UKS2	Miss Holly Dutton
SENCO	Mrs Aileen Bale

### *Safeguarding Leads*

Lead DSL	Jane Kirman
Deputy DSL/Family Pastoral	Tracy Dale
DSL	Hannah Maher
DSL	Aziza Cranmer

### *Office Team*









School Secretary	Mrs Andrea Drake
School Support Officer	Mrs Claire Hope

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# St Mary's Church of England Junior School

## Staffing (2020 - 2021)

2020 – 2021 Academic Year – Teacher and Support staff deployment					
Historical role	Class name	Linked charity		Teacher	TA
Beatrix Potter <i>Author and Artist</i>	3 Potter	Dream Factory		Miss Waterfield	Mrs Partridge
Roald Dahl <i>Author</i>	3 Dahl	Hallswood Animal Sanctuary		Miss Laurie	
Dr Martin Luther King Jr <i>Religious leader and Civil Rights activist</i>	4 King Jr	Norfolk and Waveney Mind		Mr Miller	Miss Maher
Dr Marie Curie <i>Scientist</i>	4 Curie	Marie Curie		Mrs Kirman Mrs Prentice	
Sir David Attenborough <i>Naturalist</i>	5 Attenborough	World Wildlife Fund (WWF)		Mr Power	Ms Rozee-Johnson
Aneurin Bevan <i>Politician</i>	5 Bevan	East Anglian Children's Hospice		Mr Hughes/ Mr Roberts	
Kathrine Switzer <i>Athlete</i>	6 Switzer	Juvenile Diabetes Research Foundation		Mrs Beuttell	Mrs Elvin
Rosa Parks <i>Civil Rights activist</i>	6 Parks	Stop Hate UK		Mr Oxbury (Miss Dutton)	
Helen Keller <i>Activist</i>	Keller Class	NSPCC St Mary's Church, Long Stratton	 and 	Mrs Franklin	Year Group TA
Saint Mary <i>Religious figure and Saint</i>	After School Club			Miss Maher Mrs Dale Ms RJ Mrs Roach	

**UKS2 intervention teacher: Mr Roberts**

**Other charities which we fundraise for: Children in Need, Sports/Comic Relief, British Heart Foundation...**

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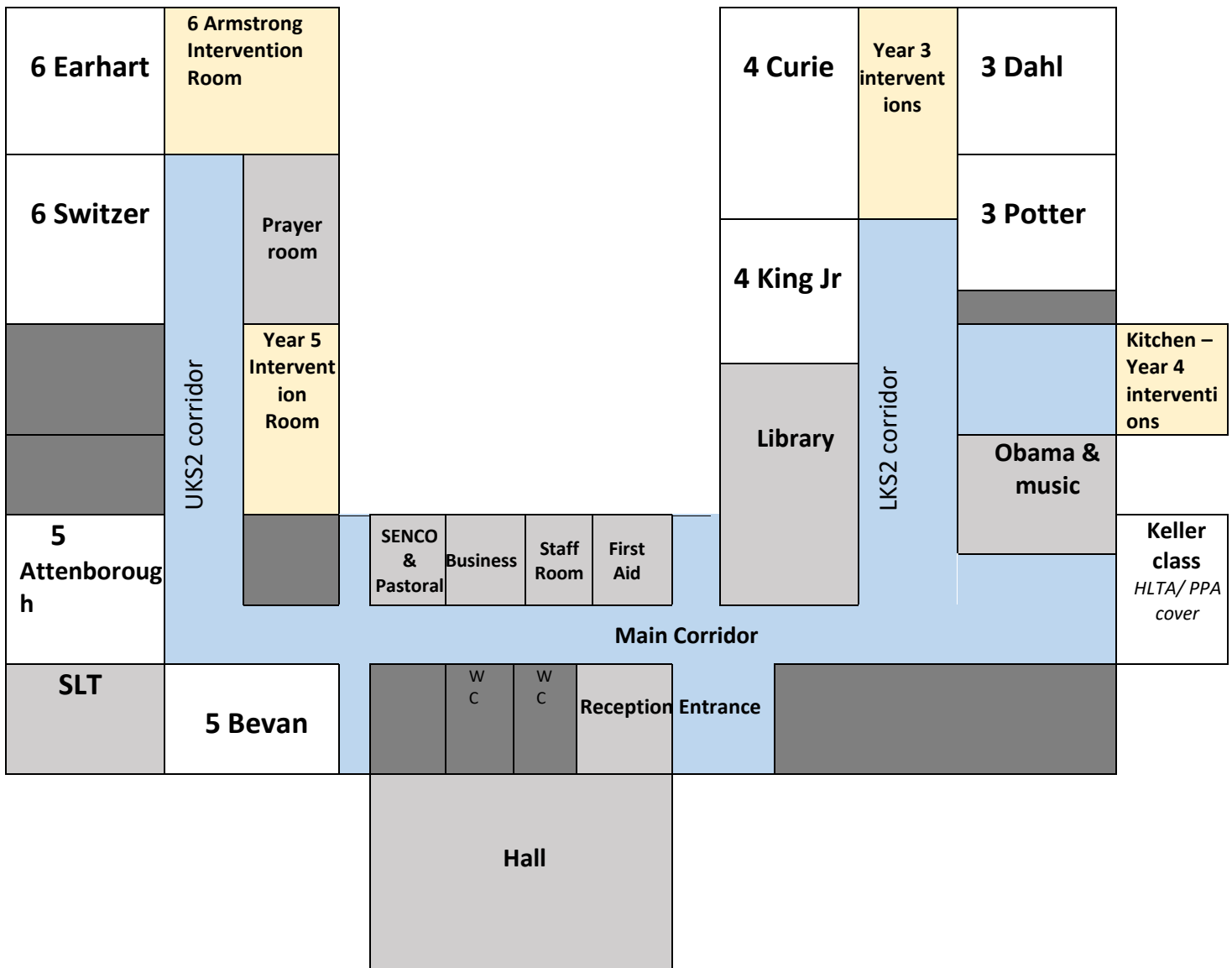
# St Mary's Church of England Junior School

## Coming into school or communicating with teachers and staff:

From September 2020, you will need to pre-book if you wish to come in to speak to teachers, Reception or other staff. Parents and visitors will be invited in on a one in, one out basis. We therefore advise that parents call or email where possible [office@st-marys.norfolk.sch.uk](mailto:office@st-marys.norfolk.sch.uk).

Visit our website for Newsletters and class information, homework or curriculum updates: <https://www.stmaryscoejunior.co.uk>.

## Map of school classrooms (not to scale)



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# St Mary's Church of England Junior School

## Our school day...

Timetable							
<b>8:30/8:40</b>	<b>9:10</b>	<b>9:30</b>	<b>10:30</b>	<b>10:45</b>	<b>11:55</b>	<b>12:55</b>	<b>3:00/3.20</b>
Registration and 'Do Now' of spelling, punctuation, grammar and handwriting.	Collective Worship / assembly	English lessons begin	Break	Maths lessons begin	Lunch	Afternoon lessons begin	School day ends.

\*Please note that this is a general overview. Staggered start and finish times will slightly alter daily timings:

Years 4 and 6 arrive from 8:30 to 8:40 and are dismissed from 3:00 to 3:10.

Years 3 and 5 arrive from 8:40 to 8:50 and are dismissed from 3:10 to 3:20.

Parents should drop off and collect children from school gates, being mindful of social distancing and wearing a protective mask to enable safe movement both into and out of school.

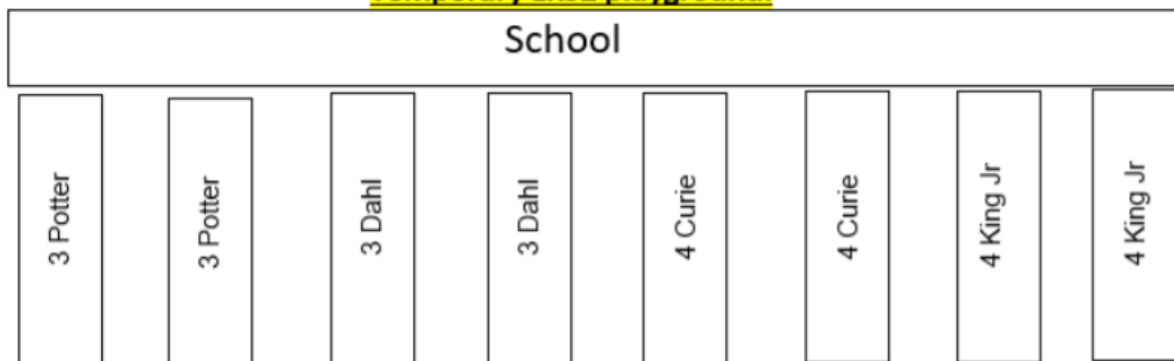
### School day lining up: map and expectations

#### Temporary arrangement:

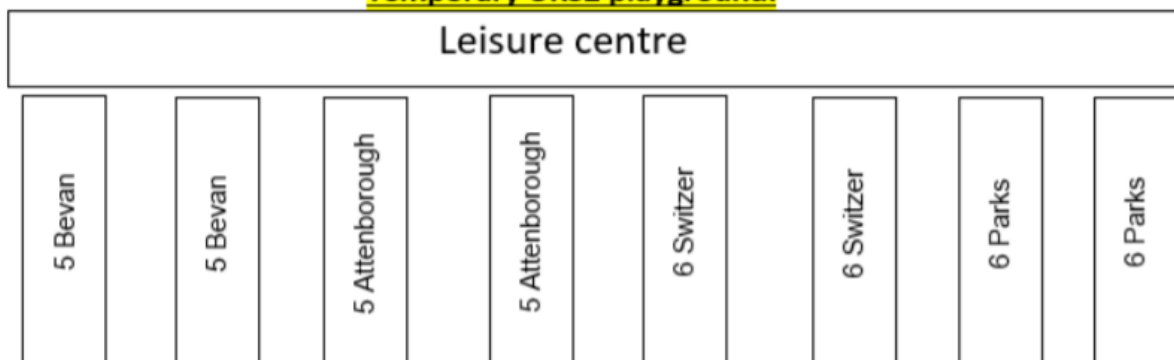
Children to come directly in at the start of the day with 'Do Now' and teacher interventions (Support Staff are on playgrounds to welcome and direct).

Children have an assigned place in line, next to classmates which are nearest in class.

#### Temporary LKS2 playground:



#### Temporary UKS2 playground:



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## Homework

In St Mary's we believe that homework is important since it reinforces and extends the teaching and learning that occurs during the day and/ or the week. **Homework is given out on weekly basis, every Friday. Homework must include spelling and times tables practice. Please find homework on the school website and inform your child's class teacher if you require paper copies.**

- **Homework expectations:**

- The needs of the individuals are taken into account, whilst ensuring high expectations for all. Homework set should secure and build on current learning as well as encouraging children to develop long term strategies for their future needs, preparing them for their next phase of education.
- **Homework is given out every Friday and will consist of spelling, times tables practice and daily reading practice.**
- **Teachers will also provide topic-based learning, though this may extend over the course of the learned topic, rather than as weekly homework.** This may take the form of research, activities, collages, home creations, etc., and will always only ever be to support your child's learning and engagement of the current Topic that they are studying. Of course, house points may be given to children who take it upon themselves to be proactive and independent learners here, choosing to do their own self-initiated Topic 'home-work'.
- Daily reading – reading logs should be signed by parents. ~~Logs are then reviewed and signed by teaching or support staff at least weekly, with children's books being refreshed on an as-needed basis.~~ **These should remain a home until further notice, with regular reading recorded by children and adults in log books.**
- Please encourage your child to practice times tables and spellings every day to increase fluency. Times Tables Rock Stars is a gem and your children don't even realise just how much they are learning and improving their fluency.
- Teachers will strive to ensure that parents/carers understand our expectations. Please ask us if you would like some tips and strategies for how you can further help your child at home with their learning.

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# St Mary's Church of England Junior School

## *Parentmail*

Dear Parent

### **Improving School Communications and going Cashless with ParentMail**

Communication with parents is an important part of what we do. This includes making sure you get the correct information about activities and maximising opportunities to access information about events, parents' evenings and school trips. Many parents are already using the benefits of online banking, and going cashless means that payments can be made when it is convenient to parents. Money is paid direct and this method ensures that payments for school trips, lunches and other school activities is efficient and hassle free.

When you join St Mary's we will be asking you to register to use ParentMail, a service used by over 6,000 schools, nurseries and children's clubs to communicate to parents. ParentMail will be beneficial to you because you can:

- Top up dinner money or pay for school trips/items in just a few taps.
- Book parents' evening appointments.
- And much, much more!

Registering with ParentMail is very easy! Before you start at St Mary's you will be sent either an email and/or text message from ParentMail. When you receive this please just follow the instructions in the message.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

Once registered, if you have an Android or Apple smartphone, we highly recommend you download the ParentMail App for the best user experience. To do this, simply search for "ParentMail" in your App store.

If you need any additional information or assistance, please visit the help site: <https://www.parentmail.co.uk/help/parenthelp/> or if you have not received any contact from ParentMail please contact Mrs Drake in the school office.

Yours sincerely

**Ms Aziza Crammer**  
**Head Teacher**

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# ParentMail

*We are now accepting payments for school dinners and trips via ParentMail.*



Attention all parents!

You can now pay for school items on your mobile.



Search for ParentMail in your App store.



Please note: If you are not already registered, you will need to register online on the ParentMail website before trying to access the App. Please ask the school office to send you a registration message

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# St Mary's Church of England Junior School

## Lunch menus 2020-21

One	Monday	Tuesday	Wednesday	Thursday	Friday
Option 1	Oriental Beef Meatballs with Steamed Rice	(v) Margherita Pizza with Potato Wedges	Roast Chicken with Stuffing	Chicken and Sweetcorn Carbonara <i>new</i>	Breaded Fish Fingers or Salmon Fingers
Option 2 (v)	Italian Bean Bake	Vegemince Bolognese with Pasta	Vegetarian Roast	Tomato and Courgette Frittata with Baby New Potatoes	Vegetable Goujons
Served with	Garden Peas and Sweetcorn	Rainbow Salad	Roast Potatoes, Carrots, Green Beans and Gravy	Vegetable Medley	Chips, Garden Peas or Baked Beans
And for Pudding	Apple Crumble with Custard	Fresh Fruit Salad	Beetroot Brownie	Dinky Doughnuts	Shortbread with a Melon Wedge

Filled Jacket Potatoes and Packed Lunch Options are available daily. Please check with your school.

Week One: 12 Apr / 3 May / 24 May / 21 Jun / 12 Jul / 13 Sept / 4 Oct

Week Two	Monday	Tuesday	Wednesday	Thursday	Friday
Option 1	(v) Margherita Pizza with Baby New Potatoes	Chicken Curry with Steamed Rice and Naan Bread	Sausages with Yorkshire Pudding	Beef Bolognese with Pasta and Garlic Bread	Breaded Fish Fingers
Option 2 (v)	Vegemince and Bean Chilli with Steamed Rice	Cheesy Pasta	Veggie Sausage with Yorkshire Pudding	Vegetarian Enchilada with Garlic Bread <i>new</i>	Cheese and Tomato Quiche
Served with	Rainbow Salad	Vegetable Medley	Mashed Potatoes, Carrots, Garden Peas and Gravy	Broccoli	Chips, Garden Peas or Baked Beans
And for Pudding	Oaty Bar with Orange Wedges	Lemon Cupcake	Toffee Cream Shortbread <i>new</i>	Fresh Fruit Salad	Fruit Jelly

Filled Jacket Potatoes and Packed Lunch Options are available daily. Please check with your school.

Week Two: 19 Apr / 10 May / 7 Jun / 28 Jun / 19 Jul / 20 Sept / 11 Oct

Week Three	Monday	Tuesday	Wednesday	Thursday	Friday
Option 1	Breaded Chicken in a Wrap with BBQ Sauce and Potato Wedges	Beef Lasagne with Herby Bread	Roast Chicken with Stuffing	(v) Margherita Pizza with Pasta Salad <i>new</i>	Breaded Fish Fingers <i>new</i>
Option 2 (v)	Vegemince Bolognese with Pasta	Sweet Potato and Lentil Curry with Steamed Rice and Naan Bread	Lentil Roast	Sweet and Sour Vegeballs with Steamed Rice <i>new</i>	Cheese and Onion Pastry Parcel <i>new</i>
Served with	Rainbow Salad	Garden Peas and Cauliflower	Roast Potatoes, Spring Greens, Carrots and Gravy	Sweetcorn	Chips, Garden Peas or Baked Beans
And for Pudding	Fresh Fruit Salad	Ice Cream Tub	Flapjack with Apple Wedges	Cocoa Krispie Bar	Cherry Bakewell Cupcake <i>new</i>

Filled Jacket Potatoes and Packed Lunch Options are available daily. Please check with your school.

Week Three: 26 Apr / 17 May / 14 Jun / 5 Jul / 6 Sept / 27 Sept / 18 Oct

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<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="background-color: #e0f0e0; border-radius: 50%; padding: 2px 5px; font-weight: bold;">Week One</span> <h2 style="margin: 0;">Jacket Potato Menu</h2> </div>				
Monday	Tuesday	Wednesday	Thursday	Friday
Jacket Potato with Baked Beans	Jacket Potato with Tuna Mayonnaise	Jacket Potato with Cheese and Coleslaw	Jacket Potato with Cheese and Baked Beans	Jacket Potato with Cheese
Salad or Vegetables of the Day	Salad or Vegetables of the Day	Salad or Vegetables of the Day	Salad or Vegetables of the Day	Salad or Vegetables of the Day
Apple Crumble with Custard	Fresh Fruit Salad	Beetroot Brownie	Dinky Doughnuts	Shortbread with a Melon Wedge
Week One: 12 Apr / 3 May / 24 May / 21 Jun / 12 Jul / 13 Sept / 4 Oct				
<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="background-color: #e0e0ff; border-radius: 50%; padding: 2px 5px; font-weight: bold;">Week Two</span> </div>				
Monday	Tuesday	Wednesday	Thursday	Friday
Jacket Potato with Baked Beans	Jacket Potato with Tuna Mayonnaise	Jacket Potato with Cheese and Coleslaw	Jacket Potato with Cheese and Baked Beans	Jacket Potato with Cheese
Salad or Vegetables of the Day	Salad or Vegetables of the Day	Salad or Vegetables of the Day	Salad or Vegetables of the Day	Salad or Vegetables of the Day
Oaty Bar with Orange Wedges	Lemon Cupcake	Toffee Cream Shortbread	Fresh Fruit Salad	Fruit Jelly
Week Two: 19 Apr / 10 May / 7 Jun / 28 Jun / 19 Jul / 20 Sept / 11 Oct				
<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="background-color: #e0f0f0; border-radius: 50%; padding: 2px 5px; font-weight: bold;">Week Three</span> </div>				
Monday	Tuesday	Wednesday	Thursday	Friday
Jacket Potato with Cheese and Baked Beans	Jacket Potato with Tuna Mayonnaise	Jacket Potato with Cheese and Coleslaw	Jacket Potato with Cheese and Baked Beans	Jacket Potato with Cheese
Salad or Vegetables of the Day	Salad or Vegetables of the Day	Salad or Vegetables of the Day	Salad or Vegetables of the Day	Salad or Vegetables of the Day
Fresh Fruit Salad	Ice Cream Tub	Flapjack with Apple Wedges	Cocoa Krispie Bar	Cherry Bakewell Cupcake
Week Three: 26 Apr / 17 May / 14 Jun / 5 Jul / 6 Sept / 27 Sept / 18 Oct				

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<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="background-color: white; border-radius: 50%; padding: 2px 5px; font-size: small;">Week One</span> <h2 style="margin: 0;">Packed Lunch Menu</h2> </div>				
Monday	Tuesday	Wednesday	Thursday	Friday
Cheese Wrap	Ham Sandwich	Tuna Pasta Pot	Egg Mayo Sandwich	Cheese Roll
Carrot Batons	Cucumber Sticks	Cucumber Sticks	Carrot Batons	Cucumber Sticks
Sultanas	Popcorn	Popcorn	Sultanas	Popcorn
Orange Wedges	Melon Wedge	Fresh Fruit Portion	Orange Wedges	Fresh Fruit Portion
Flapjack	Fruit Yoghurt	Beetroot Brownie	Dinky Doughnuts	Shortbread
Week One: 12 Apr / 3 May / 24 May / 21 Jun / 12 Jul / 13 Sept / 4 Oct				
<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="background-color: white; border-radius: 50%; padding: 2px 5px; font-size: small;">Week Two</span> </div>				
Monday	Tuesday	Wednesday	Thursday	Friday
Cheese Wrap	Ham Sandwich	Tuna Pasta Pot	Egg Mayo Sandwich	Cheese Roll
Carrot Batons	Cucumber Sticks	Cucumber Sticks	Carrot Batons	Cucumber Sticks
Sultanas	Popcorn	Sultanas	Sultanas	Popcorn
Orange Wedges	Fresh Fruit Portion	Fresh Fruit Portion	Orange Wedges	Fresh Fruit Portion
Oaty Bar	Lemon Cupcake	Toffee Cream Shortbread	Fruit Yoghurt	Fruit Jelly
Week Two: 19 Apr / 10 May / 7 Jun / 28 Jun / 19 Jul / 20 Sept / 11 Oct				
<div style="display: flex; justify-content: space-between; align-items: center;"> <span style="background-color: white; border-radius: 50%; padding: 2px 5px; font-size: small;">Week Three</span> </div>				
Monday	Tuesday	Wednesday	Thursday	Friday
Cheese Wrap	Ham Sandwich	Tuna Pasta Pot	Egg Mayo Sandwich	Cheese Roll
Carrot Batons	Cucumber Sticks	Cucumber Sticks	Carrot Batons	Cucumber Sticks
Sultanas	Popcorn	Popcorn	Sultanas	Popcorn
Fresh Fruit Portion	Fresh Fruit Portion	Apple Wedges	Orange Wedges	Fresh Fruit Portion
Fruit Yoghurt	Ice Cream Tub	Flapjack	Cocoa Krispie Bar	Cherry Bakewell Cupcake
Week Three: 26 Apr / 17 May / 14 Jun / 5 Jul / 6 Sept / 27 Sept / 18 Oct				

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# St Mary's Church of England Junior School

## Admissions to school (2021 - 2022)

If you would like a tour of the school at any time (for example, for in-year transfers from another school) please contact the office on 01508 530459. **Please see our website for a virtual tour of the school by clicking this link or visiting our school website: [https://stmarysjunschool-my.sharepoint.com/:v/g/personal/head\\_st-marys\\_norfolk\\_sch\\_uk/EUF1r-9KVpFKkIYfBoUQEJgB2KGSZCvQSgtrHzFVuEiTGg?e=vpgfq7](https://stmarysjunschool-my.sharepoint.com/:v/g/personal/head_st-marys_norfolk_sch_uk/EUF1r-9KVpFKkIYfBoUQEJgB2KGSZCvQSgtrHzFVuEiTGg?e=vpgfq7)**

### Admissions policy

We have adopted the Local Authority Admissions Policy; Norfolk County Council admissions department arranges the allocation of spaces within schools. For Norfolk's admissions arrangements 2021/22 please click here <https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions/norfolk-admission-arrangements/norfolk-admission-arrangements-2021-22>

### Information on Transfers and Admissions to junior school

The document 'A parents' guide to admissions to schools in Norfolk 2021-22' and all other information regarding arrangements for selection, school catchment areas, oversubscription criteria, and the application process is available on the Norfolk County Council Admissions Department 'Transfer to junior school' webpage here <https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions/transfer-to-junior-school>

### Information on In-year Transfers

A move to a different school at any time other than admission to reception, transfer to junior or transfer to secondary is known as an 'in-year transfer'. This could be a move between Norfolk schools or a move to a Norfolk school from a school in a different area.

Norfolk County Council organise in-year school transfers and admissions. Please see the Norfolk County Council 'Moving schools during the school year' webpage here <https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions/moving-schools>

If you want to transfer to a school that is not in Norfolk, you will need to contact your new local authority to ask about their admissions process. Find your new local authority using the Government's local council finder here <https://www.gov.uk/find-local-council>

**Under no circumstances should you withdraw your child from their current school before an alternative school place has been allocated.**

### Transferring from Infant to Junior school

The transfer to junior school admission round is for children in their last year at an infant school (currently in Year 2). Pupils transfer from infant schools to junior schools in the year after their 7th birthday (they will be age 7+ on 1 September 2021).

Application forms will be sent out automatically by the Norfolk County Council Children's Services (School Admissions) Department. If you would rather apply online, please go to: <http://www.admissionsonline.norfolk.gov.uk/>

If you do not receive a booklet and form, please contact Norfolk County Council Children's Services School Admissions Team at [admissions@norfolk.gov.uk](mailto:admissions@norfolk.gov.uk) or on 0344 800 8020.

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# St Mary's Church of England Junior School

## School Uniform



### ST MARYS CHURCH OF ENGLAND JUNIOR SCHOOL WE'RE YOUR NEW SCHOOL UNIFORM SUPPLIER

Stevensons are a family run, local specialist uniform and sportswear provider who currently work with over 500 schools across the UK. We are very happy to announce that we've been appointed as your official uniform supplier from July 2019.

You are now able to buy your School uniform and sportswear year-round, through multiple different channels, including from our Norwich branch.

#### NORWICH BRANCH ADDRESS:

67 Ber Street, Norwich NR1 3AD  
Email: [norwichbranch@stevensons.co.uk](mailto:norwichbranch@stevensons.co.uk)  
01603 622355

#### SUMMER OPENING HOURS:

Monday-Friday 9:00am – 7pm  
Saturday 9:00am- 5.30pm  
Sunday – Closed

You can always buy with confidence, knowing that you can take advantage of our unrivalled 120 day returns policy to exchange unused items, if a child has a sudden growth spurt before starting school.

#### In store

Fully trained Sales Advisors will be able to help with all your uniform and sportswear requirements.

#### Appointments

Alternatively, you can book a one-to-one appointment on-line, ideal for busy parents who want to avoid the crowds and have a guaranteed fitting time in-store. Shop opening times are also extended during the busy summer months.

#### Online

It's easy to shop at [www.stevensons.co.uk](http://www.stevensons.co.uk) with low cost postage and packing and FREE returns. Once registered, you are able to download the most up-to-date uniform price lists for a school and browse by year group to know exactly what items are relevant.

Our award winning website has been developed with parents in mind, so that purchasing is a quick and hassle free process. We also offer a FREE 'Click and Collect' service for customers who wish to order online and collect in store.

#### By phone

You can order by phone or just call for advice on your school's uniform.

Contact our friendly store based Customer Service Team on 01202 425192. During the busy summer period our phone lines are open longer hours.



For more information about us visit [www.stevensons.co.uk](http://www.stevensons.co.uk)

## STEVENSONS

EST. 1925

Specialist school uniform and sportswear outfitter

### *Uniform expectations:*

- School polo
- School jumper, cardigan or fleece
- Grey trousers, skirts, pinafores or shorts
- Black school shoes (no logos)
- Long hair tied back and no exuberant headwear (e.g. JoJo bows, crowns, unicorn headbands) though small bows, headbands and clips are acceptable
- No coloured nail polishes or dangling earrings.
- Click here for a direct link to purchasing our uniform from: [www.stevensons.co.uk](http://www.stevensons.co.uk) and search for St Mary's C of E Junior Academy, Long Stratton.

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## Commonly asked questions regarding this academic year (COVID related changes)

- **Should my child wear their normal school uniform?** Children will be in normal school uniform from September. The uniform expectation is attached for your information.
- **Will my child take part in PE?** There will be no particular PE kit expectations. Instead, please ensure that your child comes into school in their PE kit on their PE day. As PE lessons will be taken outside as much as is possible, please ensure that your child is dressed for the weather.
  - o Monday – Year 4
  - o Tuesday – Year 3
  - o Wednesday – Year 5
  - o Thursday – Year 6
- **How will drop off and pick up work?** As risk assessment guidance stated that children from Year 1 and above should be dropped off and collected at the school gates, school start and end times will need to be staggered to allow for reduced congestion. We have endeavoured to keep these timings as close to normal opening timings as possible. Support staff will be positioned on school grounds to further greet and direct your child(ren), and teachers will be waiting in classrooms to welcome and settle children in to the school day. Hand gel will be provided for children as they enter class.
  - o **Drop off:** Staff will be on the gates to greet and direct children to classes as they arrive, and we ask that parents and carers use ground markings outside the school to ensure social distancing. Please do not bring your child to school if they (or anyone in your household) are displaying any COVID-19 symptoms.
    - 8:30 - 8:40 daily arrival time for **Years 4 and 6**
    - 8:40 - 8:50 daily arrival for **Year 5**
    - 8:40 - 9:00 **day 1** arrival for **Year 3** to ensure that, if parents wish, you are able to see your child(ren) to their Year 3 classrooms for this first important day, staggering timings and social distancing
    - 8:40 - 8:50 **day 2** and then daily arrival time for **Year 3** children
  - o **Pick up:** Please see below, staggered timings for collecting your child from the school gate. Parents and carers should avoid gathering by using ground markings outside the school gates.
    - 3:00 - 3:10 daily collection for **Years 4 and 6**
    - 3:10 - 3:20 daily collection for **Year 3 and 5**
- **What should my child take to school with them?** The school will provide all resources that may be required in school and have already prepared individual, labelled pencil cases for your child. Therefore, children should attend school with only: coats, water bottle and a lunch box. Children should **not bring in any bags or items from home** such as book bags, toys, trading cards or pencil cases.
- **What are your hygiene expectations?** Children will be expected to, and at time instructed, to wash hands or apply anti-bacterial hand gel frequently throughout the day. Sinks are available in, or just outside of classrooms, and all classrooms are equipped with anti-bacterial hand gel. The anti-bacterial gel we use contains alcohol. If your child is sensitive or allergic to this type of hand gel, we ask that you please provide hand gel for your child.
- **Will you still have a snack trolley?** There will be no snack trolley available, so please do pack a healthy snack for your child. Perhaps you can use this summer time to come up with some creative healthy snack options too (no nuts, crisps, chocolates or sweetsies please). Hot dinners are still being served.

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## St Mary's Church of England Junior School

- **What about drinking water?** Water dispensers in school will be off-limits to children in order to reduce chances of cross-contamination. Therefore, we are asking that you send your child into school with enough water for them for the day. We understand that for some children this may mean one water bottle, and for others this may mean more than one bottle. If your child comes to school without their water bottle, we will contact you to offer the option of bringing their bottle in, or the school will provide one at a small charge.
- **Are you still running After School Club?** St Mary's is working with Manor Field to ensure that we can open up wrap-around care for you as soon as possible. For this reason, After School Club will be available for a limited number of both St Mary's and Manor Field children, from 21st September. Please email [office@st-marys.norfolk.sch.uk](mailto:office@st-marys.norfolk.sch.uk) if you require a space for your child, stating 'ASC' on the subject line. We will endeavour to accommodate as many children as possible but spaces will be allocated on a first-come, first-served basis.
- **Are you running any extra-curricular clubs?** Please be advised that guidance states that children should limit extra-curricular clubs to one consistent club per week in order to decrease risks of potential spreading of this virus. Whilst we will of course be happy to take children who attend both breakfast and after-school clubs, we will be unable to offer additional extra-curricular clubs at this time. We will look to getting these back up and running as soon as possible and will keep you updated when we are able to re-open these. Please do keep this guidance in mind as you plan any extra-curricular activities for your child.

Some of the other things that we are doing:

- Staggered breaks and lunchtimes
- Additional hygiene stations around school
- One-way systems
- Greater use of outdoor spaces
- PPE for staff where appropriate
- Year group 'bubbles'
- Well-being and mental health lessons
- Revised behaviour policy, particularly in light of the new restrictions on movement around the school and new hygiene rules, due to the risk this presents
- Revised lunchtime processes, including perspex at the kitchen server and additional use of outdoor spaces
- Enhanced cleaning arrangements
- Active engagement with Track and Trace
- Plans in place for managing symptomatic children or staff as well as in the instance of any confirmed cases
- Further IT and enhanced online learning provision in the case of 'bubble' or school closure
- Individual risk assessments for children and adults who are extremely clinically vulnerable (Please email the office on [office@st-marys.norfolk.sch.uk](mailto:office@st-marys.norfolk.sch.uk), if your child falls into this category, with the heading 'ECV.' Please provide your child's name, year group and new class teacher's name, as well as providing your child's condition and GP advice. Your child's class teacher will then contact you, in order to ensure that your child has a risk assessment in place.)

**If at any time, you, your child, or anyone in your household display any COVID-19 symptoms, please either dial 119 or order a test through [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus)**

***Raising aspirations and a love for learning through  
courage, resilience, positive relationships and God's love!***