

21<sup>st</sup> November 2023

Dear Parents and Carers

### **CHANGE TO SCHOOL LUNCHES**

From Monday 27<sup>th</sup> November, the way in which your children order their lunch will be changing.

We will now be asking you to order your child's lunch through the Parentmail app. Meals can be ordered a few weeks in advance and payment will need to be done at the time of booking. You will be unable to book a lunch on the day as bookings close the day before they are due.

If your child has dietary requirements and you have already been given a separate menu, you can still book the same way, although the menu choice may be slightly different to that shown on the app.

If your child is entitled to free school meals, you will still need to book their choice of meal, but payment will not be requested.

Please can we ask that if you owe money on your existing dinner account that this is paid up to date by Monday 27<sup>th</sup> November. Any credit balances will be transferred over to the new system, but please can I ask that you bear with us whilst this is carried out, which may take a few days.

If you have any queries, please do not hesitate to contact us.

Kind Regards

**Mr A Riley**  
**Executive Headteacher**



Nurture. Respect. Responsible.  
Community. Compassion. Courage.

